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| **Dates of workshop:**  |
| **Name:** |
| **Number of adults (over 18) and children:**  | **Adult (£150 per person):** | **Child (£100 per person):** |
| **Contact Phone Number:**  |
| **Email:**  |
| **Address:** |
| **Further information about group that may be relevant (e.g. disabled access or special needs):** |
| **Preferred method of payment:**  |
| **Total cost:**  |

**Photography workshop booking form**

FOR INTERNAL USE ONLY

Nominal code 4701

Payment taken on:

**Further information about the workshop:**

* The boats will be booked from Sandbanks next to the chain ferry link to Studland for you as part of the cost of the workshop
* Paul Williams will meet you at the Sandbanks Jetty next to the yellow shed from 9:00am to escort you on the boat. (He will be travelling over from Brownsea so do not worry if he is not there any earlier than this).
* In extreme weather, the boats will not operate and we will have no alternative but to cancel the course on the day where we will phone all attendees as soon as possible. A full refund will be given or alternatively offered a place on another course if preferred
* Please bear in mind that there is a parking charge around Sandbanks so if possible, try to car share or use public transport to get to the jetty
* Children must be 8 years or over to attend the course and have an guardian participating in the workshop too
* Various levels of ability and types of cameras are likely to present during the workshop and Paul will adapt to the needs of the group
* The Villa Wildlife Centre will be the base for your visit
* The accommodation at the villa is set up over 3 rooms with bunkbeds in hostel style accommodation so will be shared between participants on the course
* You will need to bring your own pillow cover and preferably a sleeping bag for the bunkbeds although some bedding is available for use
* Shower facilities, a shared kitchen and lounge are available for use during your stay.
* Refreshments such as tea and coffee is included although you will need to bring all the food you need for the duration of your visit. There is a cooker/hob, microwave and fridge/freezer for use.
* Full payment is required to book your place on the course
* Cancellation of a booking must be in sent in writing at least 7 working days in advance of the course to receive a full refund
* A minimum of 4 people is required for the workshop to go ahead. We reserve the right to cancel in advance of the course start and will notify you via email. A full refund will be given within 5 working days or if preferred offered a place on an alternative date of course if available.
* A maximum of 8 people per workshop.
* Please keep a copy of this form yourself for reference to these conditions

**Pricing for workshops:**

* 2 day workshop with overnight stay 10.15am until 4.10pm the following day – Adult £150, Child £100
* 22nd and 23rd April 2020
* 25th and 26th April 2020
* 28th and 29th April 2020
* 11th and 12th July 2020
* 14th and 15th October 2020
* 17th and 18th October 2020
* 20th and 21st October 2020